



NEW YORK STATE COUNCIL ON THE ARTS (NYSICA)

RESTART NY: RAPID LIVE PERFORMANCE GRANTS

Application due:
July 1, 2021
at 4PM

www.arts.ny.gov



Top image: Hudson Valley Shakespeare Festival,
Photo Credit: T Charles Erickson
Bottom Image: Alvin Ailey American Dance
Theatre, photo courtesy of Ailey

Restart NY: Rapid Live Performance Grants

Introduction

In order to support New York's return to live, in-person performances, NYSCA is providing \$5,000 and \$10,000 grants to eligible performing arts organizations for planned performance programming in 2021.

NYSCA recognizes that performing arts organizations and the artists that work with them have been especially impacted by COVID-19. This streamlined grant program is designed to get funds into the hands of performing arts organizations quickly, with the intention that all eligible organizations who apply will receive funding.

At least 60% of each award must support compensation for artistic/creative professionals. Eligibility is limited to organizations with FY19 expenses of less than \$10 million that have received funding from NYSCA within the past 5 years.

Note: The **Restart NY: Rapid Live Performance Grants** is only one part of NYSCA's larger Recovery Fund initiative.

Application Deadline: July 1, 2021 at 4 pm

For questions, please contact Program Staff in the discipline area most aligned with your organization's work. View contact information here: <https://arts.ny.gov/contact>

Eligibility

Applicants must meet the following criteria to be eligible to apply:

Have received direct funding from NYSCA within the past five years, FY2017 – FY2021. (Grant history can be found at http://www.nysca.org/grant_app/org_search.cfm)

- Be a non-profit organization incorporated or registered to do business in New York State and fully prequalified in the Grants Gateway. Prequalification instructions are available at <https://arts.ny.gov/FAQforApplicants#2A> (Note: Applicants using a fiscal sponsor are not eligible to apply.)
- Have the production/presentation of the performing arts (including but not limited to theatre, dance, and music) as your organization's primary mission or purpose.
- Show total annual expenses of less than \$10 million on your organization's 2019 IRS Form 990.
- Currently be offering, or have confirmed plans to offer, live, in-person performing arts programming in New York State between July 1 - December 31, 2021.
- Receipt of Restart NY grant funding will not affect eligibility for the Recovery Grant program.

Awards

- Grant awards will be \$10,000 for organizations with FY2019 Total Expenses of \$100,000 or more.
- Grant awards will be \$5,000 for organizations with FY2019 Total Expenses of less than \$100,000.
- Award funds are restricted to expenses related to live, in-person performing arts programming occurring between July 1 - December 31, 2021.
- At least 60% of the award is restricted to compensation for artistic/creative professionals.
- Grant funds may not be used for expenses for travel, food, entertainment, or out-of-state activities. No time spent by any salaried or contractual personnel on travel, food, entertainment, or out-of-state activities may be allocated to the award.
- No expenses allocated to any other government or private funding source, including but not limited to the Payroll Protection Plan (PPP) and the Shuttered Venue Operators Fund (SVOG) may be allocated to the award dollars.
- Depending on the volume and nature of applications, NYSCA may award an organization more than one grant for live, in-person performances in this activity period.

Application Instructions

There are only two steps to apply:

Step 1) Confirm that your organization is Prequalified in the Grants Gateway. Prequalification instructions are available at <https://arts.ny.gov/FAQforCurrentGrantees>. Please see item 12.

Step 2) Log in to the https://www.nysca.org/grant_app/login.cfm grantee website with your username and password, click on the “**NYSCA FY22 Round 1 – Restart NY: Rapid Live Performance Grants**” link on your login page, and follow the instructions to submit a Grant Request Statement (2,500 character max) in the single text box on that page. See the snapshot of this page at the end of these guidelines. If you have trouble logging in, please contact Help@arts.ny.gov.

Your Grant Request Statement (max 2,500 characters for all questions combined) should include the following information. (Please list the question number and provide a response to each; you do not need to restate the questions in the text box.)

1. **Describe the mission or purpose** of your organization.
2. (Optional) If your organization engages in a significant amount of non-performance-based programming (e.g. runs a visual arts space, provides social services, etc.), **please explain how your primary mission or purpose is the production/presentation of the performing arts**. (Note: if the production/presentation of the performing arts is not your organization’s primary mission or purpose, you are not eligible to apply.)
3. **List your organization’s total expenses**, as reported in your 2019 IRS Form 990 (If your organization did not file a 2019 IRS Form 990, list total expenses from your organization’s FY19 Board Approved Financial Statements)
4. Describe the live, in-person performance programming you have planned for the period between July 1 and December 31, 2021. This should include a basic description of all

major programs, anticipated number of performances, where performances will take place, and if agreements with performing artists have already been made.

Questions 5-7 refer to the programs you described in your answer to Question 4.

5. Please select 1-2 programs from your answer to Question 4 with combined total costs greater than \$10,000 (\$5,000 if you are an organization under \$100,000), to which you would apply grant funds from this program. Please provide a high-level breakdown of how you would allocate funds by expense type (see below for an example). Please make sure that project costs match or exceed the grant amount and that at least 60% of grant funds support compensation for artistic/creative professionals.
6. (Optional) If you would like to be considered for a second award of the same amount, please select 1-2 *different* programs from your answer to Question 4 with combined total costs greater than \$10,000 (\$5,000 if you are an organization under \$100,000), to which you would apply grant funds from this program. Please provide a high-level breakdown of how you would allocate funds by expense type (see below for an example). Please make sure that project costs match or exceed the grant amount and that at least 60% of grant funds support compensation for artistic/creative professionals.
7. **How many artists does your organization expect to compensate** for their work on live, in-person performances between July 1 – December 31, 2021? This can be a rough estimate.

Sample Grant Review Statement (Approx. 1800 Characters)

1. The mission of ABC Arts NY is to provide high quality performances, educational opportunities, and exhibitions to audiences throughout the XYZ Region.

2. While ABC Arts NY runs an exhibition space and provides other multidisciplinary programs, the majority of the organization's budget is dedicated to the presentation of live performance.

3. Our 2019 Expenses were \$5,360,500.

4. ABC Arts NY hosts a monthly reading series featuring local authors. During the grant period we will have 7 readings. The program will be at the ABC Arts NY. We have confirmed all the artists for the series.

In September 2021, we will feature a one-night performance of one act plays. The program will be at the ABC Arts NY. All artists are confirmed.

Beginning in October 2021, we will present 6-week musical performance program featuring a variety of different styles and genres. The total number of performances will be 10. Performances will take place at the XYZ High School. We have confirmed some but not all of the artists for the series.

In December 2021, we will host XYZ Circus Troupe for a total of 4 performances. The program will be at the ABC Arts NY. We have confirmed all the artists for the series

5. Grant funds would support the reading series and the circus program. \$1000 would be used for rent, \$2,000 would be used for event staffing, \$1,000 would be used for marketing and the remaining \$6,000 would be used for artist compensation.

6. If awarded a second grant, grant funds would support the 6 week music program. \$3,000 would be used for marketing, \$1,000 would be used for program staff and the remaining \$6,000 would be used for artist compensation.

7. Between July 1 – December 31, 2021 we anticipate compensating approximately 80 artists for their work on live, in-person performances.

Review Process

Scoring will be conducted by panelists and/or staff for eligibility and alignment with program priorities. Due to expected volume of applications, NYSCA will not provide individual feedback to any applicant on panel scoring. Because this opportunity is provided through one-time relief funding, the NYSCA appeals process will not apply to this grant opportunity.

If there are more requests than the budget can fund, priority will be given to organizations based in regions with lower concentrations of arts organizations, organizations providing significant support to artists, and groups with total expenses in the IRS 990 for 2019 of \$5M or less.

Committee and Council meetings are announced in advance and made available to the public on the NYSCA website. The Freedom of Information Law, N.Y. Public Officers Law §§ 84–90, grants the right of access to many public documents, including those of NYSCA.

Awards Information

- Awards will be announced by NYSCA as soon as practicable, with a target of July 2021.
- Awards will be subject to the NYS grants standard terms and conditions attached to an award notification letter and accepted by grantee signature of an attached claim for payment form.
- All grantees will be required to submit a final report no later than 60 days after the end of the grant period. Grantees are encouraged to complete the final report as soon as possible after spending the full grant amount.
- NYSCA will review requests for a six-month extension due to unanticipated schedule changes.

INSTRUCTIONS FOR SUBMITTING A RESTART NY: RAPID LIVE PERFORMANCE GRANT REQUEST STATEMENT

Please log in to the [NYSCA.org](https://www.ny sca.org) grantee website with your user name and password and click on the links provided to visit the application portal and review the guidelines. If you have trouble logging in, please contact Help@arts.ny.gov.

Insert your Grant Request Statement into the text box on the page below. Press Submit.

Review the Guidelines above before submitting your statement.

Application Deadline: July 1, 2021 at 4 pm.

The screenshot shows the top navigation bar with 'Council on the Arts' logo and 'Home', 'Logout', and 'Help' links. A left sidebar contains a menu with items like 'Portfolio Home', 'Organization Info', 'Project Contacts', 'Organization Budget', 'Current Applications', 'Interim & Final Reports', 'Grant History', 'Application History', and 'Change Password'. The main content area displays a 'Welcome, NYSCA Arts Organization' message with two blue links: 'Click here to apply NYSCA FY22 Round 1 - Restart NY: Rapid Live Performance Grants.' and 'Click here to review the Restart NY: Rapid Live Performance Grants Guidelines.'. Below this is a red notification: 'You have pending grant awards; please click here to accept.'. The section is titled 'FY21 Current Grant Request Information'.

This screenshot shows the application form page. The navigation and sidebar are identical to the previous screenshot. The main heading is 'NYSCA FY22 Round 1 - Restart NY: Rapid Live Performance Grants'. The text reads: 'If you are eligible to apply for a FY2022 Round 1 – Restart NY: Rapid Live Performance Grant and would like to submit a grant request statement, see "Application Instructions" on page 2 of the Restart NY: Rapid Live Performance Grants Guidelines.' Below this is the instruction: 'Please insert your Grant Request Statement in the text box below, click "Save as Draft" button for continuous edits and click "Submit" button when you are ready to submit it to NYSCA.' A text box is provided with a pink label '(2500 characters maximum length)' and 'Characters left: 2500'. At the bottom of the page are two buttons: 'Save as Draft' and 'Submit'.

To confirm that you have submitted your request statement, log back onto the nysca.org portal and click on the application link on the home page again. If your application is submitted, the page will show the submission text and the date of your submission as follows:

The screenshot shows a web browser window with the URL nysca.org/grant_app/org/org_memo.cfm. The page header includes the Council on the Arts logo and navigation links for Home, Logout, and Help. A left sidebar contains a list of menu items: Portfolio Home, Organization Info, Project Contacts, Organization Budget, Current Applications, Interim & Final Reports, Grant History, Application History, and Change Password. The main content area displays the title **NYSCA FY22 Round 1 - Restart NY: Rapid Live Performance Grants** and a confirmation message: **Submitted on June 22, 2021** followed by the text "Sample round 1 restart NY grant submission."